



PERMIT APPLICATION FIXED FEE

835 East 14th Street, San Leandro, CA 94577 • Email planner@sanleandro.org • Leave a Message (510) 577-3325

Please complete this form and submit online at aca-prod.accela.com/SANLEANDRO >

- | | | |
|--|--|---|
| <input type="checkbox"/> Administrative Review/Exception | <input type="checkbox"/> Fence Modification | <input type="checkbox"/> Wireless Telecommunication |
| <input type="checkbox"/> Minor Site Plan Review | <input type="checkbox"/> Temporary Use Permit | <input type="checkbox"/> Other _____ |
| | <input type="checkbox"/> Outdoor Facilities Permit | |

PROJECT ADDRESS			
APN(s)			
Lot Area (sq. ft.)	Zoning	www.sanleandro.org/zoning	
Present or Previous Use			
Project Description <i>(Attach additional sheets if necessary)</i>			

APPLICANT			
Full Name	<input type="checkbox"/> Lessee		
Legal Business Name			
Mailing Address			
Email	Phone		

PROPERTY OWNER OR AUTHORIZED AGENT* <small>(*Attach authorization document for the filing of this application)</small>			
Full Name	<input type="checkbox"/> Property Owner		
Legal Business Name			
Mailing Address			
Email	Phone		

SIGNATURES			
I (We) hereby certify under penalty of perjury that I (we) join in said application and that the statements and information contained herein are in all respects true and correct.			
Applicant Signature		Date	
Owner/Agent Signature		Date	

OFFICIAL USE ONLY	
Project #	
Planner	
Land Use(s)	
Code Section(s)	

APPLICATION RECEIVED	
By	
Date	
# Full-Size Sets	# Reduced Sets
<input type="checkbox"/> Digital Materials Included	
FEE PAID	
Receipt #	

STAFF COMMENTS

§5.5.120: INCOMPLETE & INACTIVE APPLICATIONS

All applications that remain incomplete and inactive for a minimum 6-month period shall have a written 30-day warning notification forwarded to the applicant. If no action is taken by the applicant regarding the application within 30 days thereafter, the application shall automatically be withdrawn and closed.