

**Table 3-1
Planning Permit Submittal Checklist**

Required? ¹		Information on Project Drawings	Corresponding Planning Step (Section 3.2)
Yes	No		
<input type="checkbox"/>	<input type="checkbox"/>	Existing natural hydrologic features (depressions, watercourses, relatively undisturbed areas) and significant natural resources.	Step 1
<input type="checkbox"/>	<input type="checkbox"/>	Depth to groundwater and soil saturated hydraulic conductivity or soil types.	Step 1
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed site drainage network and connections to drainage offsite.	Step 1
<input type="checkbox"/>	<input type="checkbox"/>	For more complex drainage networks, show separate drainage management areas in the existing and proposed site drainage network.	Step 1
<input type="checkbox"/>	<input type="checkbox"/>	Existing condition, including pervious and impervious areas, for each drainage management area.	Step 1
<input type="checkbox"/>	<input type="checkbox"/>	Proposed pervious surfaces, including sensitive natural areas to be preserved and protected from development (for each drainage management area).	Steps 2 and 3
<input type="checkbox"/>	<input type="checkbox"/>	Proposed impervious surfaces, e.g., roof, plaza, sidewalk, street, parking lot (for each drainage management area).	Step 4
<input type="checkbox"/>	<input type="checkbox"/>	Proposed site design measures to minimize impervious surfaces and promote infiltration ² , which will affect the size of treatment measures.	Step 4
<input type="checkbox"/>	<input type="checkbox"/>	Proposed locations and approximate sizes of stormwater treatment measures and (if 1 acre or more of impervious surface is created) hydromodification management measures. Elevations should show sufficient hydraulic head for the treatment measures to work. ²	Steps 5 - 9
<input type="checkbox"/>	<input type="checkbox"/>	Conceptual planting palette for stormwater treatment measures. ²	Step 10
<input type="checkbox"/>	<input type="checkbox"/>	Pollutant source areas – including loading docks; food service areas; refuse areas; outdoor processes and storage; vehicle cleaning, repair or maintenance; fuel dispensing; equipment washing; etc. – and corresponding source controls from the local source control list.	Step 12
Written Information on Municipal Forms or in Report Format			
<input type="checkbox"/>	<input type="checkbox"/>	Completed stormwater requirements form provided by local agency.	Step 4
<input type="checkbox"/>	<input type="checkbox"/>	Preliminary calculations for each treatment and hydromodification management measure.	Step 9
<input type="checkbox"/>	<input type="checkbox"/>	Preliminary maintenance plan for stormwater treatment measures.	Step 11
<input type="checkbox"/>	<input type="checkbox"/>	List of source control measures included in the project.	Step 12

¹ Every item is not necessarily required for every project. Municipal staff may check the boxes in the “Required” column to indicate which items will be required for your project.

² Site design and treatment measures that promote stormwater infiltration should be consistent with recommendations of the project geotechnical engineer based on the soils boring data, drainage pattern and the current requirements for stormwater controls.