Complete this form and submit it along with your building permit application when performing the following activates:

1. Any non-residential projects requiring building permits
2. Construction of any new building.
3. Residential projects that increase a building’s conditioned area, volume or size.
4. Residential, Commercial or Industrial projects valued at or over $100,000.
5. Demolition permits.

A minimum of 65% of the waste generated by construction and demolition activities must be diverted away from landfill disposal through any combination of recycling, salvage, reuse or composting.

2019 Green Building Standards Code Section 4.408.1 & 5.408.1

Projects Valued at $100,000 or more must use Green Halo to keep track of disposal receipts.
greenhalosystems.com

Incomplete forms will be returned to applicant and may delay issuance of permit.

---

Project Address: ___________________________ Permit #: __________________

Description of Work: ______________________________________________________

---

**Universal and hazardous Waste**

Disposal of asbestos-containing materials, batteries, electronic waste, fluorescent bulbs, lead-based paints, mercury containing equipment and refrigerants require special processing prior to commencement of construction or demolition activities. Additional information can be found at Bay Area Quality Management District or Alameda County Healthy Homes Departments.

- This Project does not involve disposal of universal or hazardous waste.
- This Project includes disposal of universal or hazardous waste in a responsible, safe and verifiable manner.

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**Diversion Documentation**

Compliance documentation will be tracked through one of the following:

- Green Halo

Reference Number: __________________

- Manually completed table on the following page. Note, disposal receipts are required to be provided to the building inspector prior to final inspection.

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**Applicant Information**

Contact Name: __________________ Title: __________________

Phone: __________________ Email: __________________

PLEASE READ AND INITIAL NEXT TO EACH OF THE FOLLOWING:

_____ I agree to notify any and all persons involved in the project of the requirements of the Construction & Waste Management Form.

_____ I understand that I am responsible for obtaining copies of any and all weight tickets from haulers and facilities which receive debris from this project.

_____ I understand that once the project is complete, the Final C&D Waste Diversion Form with weight tickets from receiving facilities must be shown to the Building Inspector at the final inspection to demonstrate compliance.

I understand the waste diversion requirements and submit the Construction Waste Management Plan pursuant to 2019 Green Building Standards Code Section 4.408.1 & 5.408.1

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Name: __________________ Signature: __________________ Date: __________________

Revised 3/2021
**City of San Leandro**

**Waste Reduction & Diversion Plan**

**REQUIREMENT:**
Recollect 100% of Asphalt & Concrete materials and no less than 65% of all other debris (measured in tons).

**Instructions:** Due at time of permit submittal. Calculate how much scrap or debris may be generated during construction or demolition. Include handling and facilities for all materials.

**Column A** – Tons of scrap or debris for each material type.

**Columns B, C, D** – Quantities of A to be salvaged or reused, recycled, or disposed.

**Column E** – List vendors or facilities that you plan to use for salvage or reuse, recycling, or disposal.

**Column Totals** – Add up all quantities listed in Column A, B, C and D.

<table>
<thead>
<tr>
<th>Material Type (circle all that apply)</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asphalt/Concrete</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DO NOT INCLUDE ASPHALT/CONCRETE IN TOTAL OR CALCULATION BELOW

- Brick, Masonry, Tile
- Cabinets, Fixtures, Doors, Windows, Equipment
- Carpet
- Carpet Padding
- Cardboard
- Ceiling Tile (acoustic)
- Drywall (used or painted)
- Drywall (unpainted scrap or sheets)
- Brick, Masonry and Tile
- Scrap Metal (all types)
- Wood, Pallets, & Lumber (clean & unpainted, no pressure treated wood)
- Non-Recyclable Debris, ACM, LBP (indicate)
- Other (indicate)
- Recyclable Mixed Debris

**Column Totals**

<table>
<thead>
<tr>
<th>Column Totals</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
</tr>
</thead>
</table>

Fill in the blanks below to calculate your recycling rate.

Column Totals \( (B \_\_\_ + C \_\_\_) = \_\_\_ \div A \_\_\_ = \_\_\_ \times 100 = \_\_\_\% \)

Is the percentage shown in greater than or equal to 65%?  □ YES  □ NO

If not, explain why and include documentation

_________________________________________________________________________________

Print Name: ___________________ Signature: ___________________ Date ___/___/____