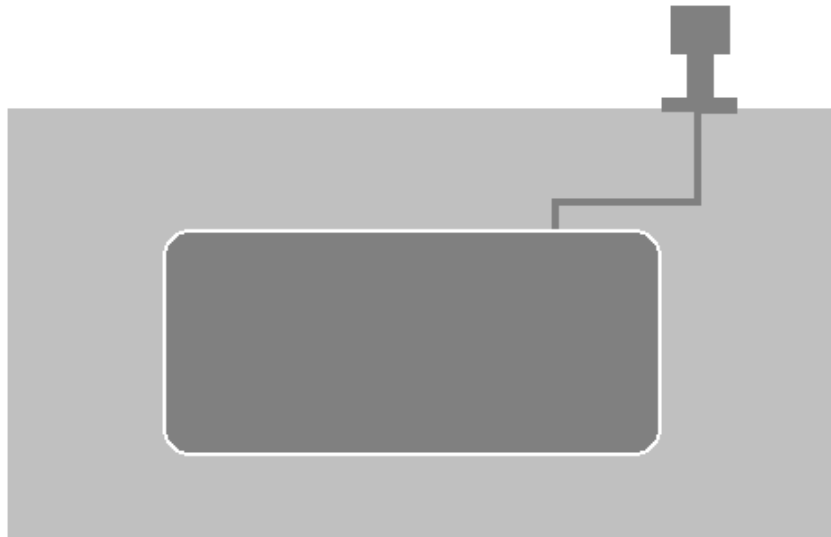


**CITY OF SAN LEANDRO
ENVIRONMENTAL SERVICES SECTION**

**UNDERGROUND STORAGE TANK
INSTALLATION/ALTERATION PACKAGE**



**835 EAST 14TH STREET
SAN LEANDRO, CALIFORNIA 94577
(510) 577-3401**

City of San Leandro, Environmental Services Section (ESS)
835 East 14th Street, San Leandro, CA 94577
(510) 577-3401

UNDERGROUND STORAGE TANK INSTALLATION/ALTERATION REQUIREMENTS
(Call for inspection a minimum of 48 hours in advance)

Submittals

1. A new installation requires a building permit from the City of San Leandro Permit Center. All ESS submittals except the forms below can be satisfied through the building permit required submittals. Most like-for-like repair/replacement does not require a building permit, but applicant should confirm with the City's Permit Center. All approvals will originate from the building permit process when applicable.
2. Complete the attached Underground Storage Tank Installation or Repair Application and submit it to ESS. ESS UST installation fees will be applied to the building permit. If building permit is not required, submit UST fees to ESS directly with the forms below.
3. Provide four sets of plans to the Permit Center, drawn to scale, indicating the proposed placement of the tanks, piping, dispensers, monitoring systems, and associated equipment relative to buildings, openings into buildings, streets, and property lines. When a building permit is not required, submit one set of plans directly to ESS.
4. Provide manufacturer's specification sheets for all materials and equipment.
5. Submit the following documents with the completed application:
 - a. California State Contractor's License;
 - b. City of San Leandro Business License;
 - c. Certificate of Worker's Compensation;
6. Obtain a building permit for all electrical, structural, and foundation work.
7. Obtain encroachment or grading permits from the Engineering Department when the nature of work requires it. (This may be obtained at the Permit Center during building permit application.)

Requirements

1. All tanks, piping, and equipment must comply with California Health and Safety Code Division 20, Chapter 6.7, California Code of Regulation Title 23, Division 3, Chapter 16, and Chapter 23 and 36 of the California Fire Code. All USTs must indicate approval by an independent testing organization. Section 2631(b) requires the exterior surface of a UST to "bear a marking, code stamp, or label" (collectively referred to as "label") providing specified information, including identification that the UST has been constructed to specific standards. USTs may only be reinstalled if the UST has been recertified by an independent testing organization. Additionally, a new UST label must be affixed to the UST certifying that the UST has been tested and meets the current independent testing standards.
2. All tanks, piping, and equipment must be installed according to manufacturer's specifications.
3. All required UST forms must be submitted online through the California Environmental Reporting System (CERS) at <http://cers.calepa.ca.gov/>.

Reviewed By _____

**City of San Leandro
Environmental Services Section
835 East 14th Street
San Leandro, CA 94577
(510) 577-3401**

Rev 05/21

Approval Date _____

Date Received _____

Rejection Date _____

Fees Paid _____

UNDERGROUND STORAGE TANK INSTALLATION AND REPAIR APPLICATION/PERMIT

1. Facility Name: _____ Address: _____

Contact Person: _____ Phone No.: _____

2. Contractor: _____ License Type & No.: _____

Address: _____

Contact Person: _____ Phone No.: _____

3. Type of Work: Installation _____ Repair _____ Alteration _____

4. Tank system to be installed, repaired or altered:

	Tank 1	Tank 2	Tank 3	Piping	Monitoring System
Size					
Type					
Contents					

5. Comments: _____

Applicant's Signature: _____ Date: _____

City Use Only

Inspection and Test Record:

	Primary	Secondary	Lake Test	Integrity Test	Monitoring System	Final
Tank 1						
Tank 2						
Tank 3						
Tank 4						
Piping						

Project final by: _____ Date: _____