

**Highlights of the San Leandro Residential Parking Permit (RPP) Program**  
**07/23/12**

- The process for a residential parking permit area may be initiated by residents petition, the City Council or the City Manager
- If by petition, area residents requesting that a neighborhood be added to the program must submit a petition on a form supplied by the Engineering and Transportation Department
- The residents must define the boundaries of the area with guidance from the Engineering and Transportation Department
- The minimum area to be considered is four (4) contiguous block faces unless exceptional circumstances warrant a smaller area as determined by the Engineering and Transportation Department
- To initiate an RPP area, the residents shall submit a petition to the Engineering and Transportation Department with signatures representing at least seventy-five (75) percent of the owners of the addresses within the proposed program area
- In the proposed residential parking permit area, at least eighty (80) percent of the block fronts with unlimited on-street parking must be residentially zoned, and at least seventy-five (75) percent of all unlimited on-street parking spaces within the proposed area must be occupied during any two one-hour periods between 8:00 a.m. and 5:00 p.m. or unlimited on-street parking is projected to be impacted by parking spillover from a more congested residential parking permit area
- Before the City Council considers establishing a residential parking permit area, the Planning Commission shall hold a public hearing and recommend for or against its establishment
- The Finance Department and the Engineering and Transportation Department will be empowered to issue rules and regulations
- Annually, each household will be eligible to obtain two (2) regular permits at twenty dollars (\$20) for the first and forty dollars (\$40) for the second, and an unlimited amount of fourteen (14) day visitor permits at ten dollars (\$10) each
- An eligible applicant for a visitor permit shall be any person eligible to obtain a residential parking permit
- At least sixty (60) percent of the households must purchase permits to warrant the installation of signage to restrict parking and establish the area
- In a designated residential parking permit area, street parking may be limited to two (2) hours for vehicles without valid permits during the period as may be specifically posted
- To revoke an RPP area, the residents shall submit a petition to the Engineering and Transportation Department with signatures representing at least seventy-five (75) percent of the owners of the addresses within the RPP area.
- An ordinance also allows the City Manager to revoke an RPP area upon notice to the resident and without further action by the City Council, if sixty percent (60%) of the households in a RPP area fail to purchase permits after being duly noticed.