To submit a revision to an already issued building permit or to submit a deferred submittal, complete the form below and email it to the permit clerk who managed the original permit.

Project Address: __________________________________________________

Original Permit #: ____________________________________________

Choose either Revision or Deferred Submittal:

☐ Revision (Circle one: 1st 2nd 3rd other______ )
  - enter Delta Number
  - Revision Valuation $ ______________________

☐ Deferred Submittal
  - Deferred Valuation $ ______________________

Contact Name: _________________________________________________

Email: _________________________________________________________

Phone: ____________________________

Contractor CSLB #: __________________

Description: (Describe your revision or deferred submittal)

Revised Sheet Numbers: (if applicable, list the sheet numbers that have changed from the originally approved set of drawings)

Prior to final inspection, commercial projects for new building construction or large tenant improvements with more than two revisions must submit a “record set” to the Building Division.

Applicant’s Name (Print): __________________________________________

Applicant’s Signature: _____________________________________________ Date: _______________